

MINUTES
VILLAGE OF LOS RANCHOS de ALBUQUERQUE
6718 RIO GRANDE BOULEVARD N.W.
BOARD OF TRUSTEES REGULAR MEETING
SEPTEMBER 14, 2011 - 7:00 p.m.

Present:

Larry P. Abraham, Mayor
Mary Homan, Trustee
Don Lopez, Trustee
Tim McDonough, Trustee

Kelly S. Ward, Administrator
Annabelle Silvas, Clerk
Bill Chappell, Attorney
Nancy Haines, Treasurer
Fred Radosevich, Public Safety
Linda Seebach, P & Z Director

Absent: Pablo Rael, Trustee

Mayor Abraham called the meeting to order at 7:11 p.m.

1. CALL TO ORDER

A. APPROVAL OF AGENDA

MOTION: Trustee Lopez moved approval of the agenda. Trustee McDonough seconded the motion.

VOTE: The motion carried unanimously 2-0

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES – AUGUST 10, 2011 – REGULAR MEETING

B. DEPARTMENT AND COMMITTEE REPORTS

1. ANIMAL CONTROL

Mayor Abraham noted a correction from **Trustee Homan** on Page 11, line 31, add the words “New Mexico Municipal League”, **Trustee Lopez** stated that page 9, line 24, the words ”that” and “will” should be deleted.

MOTION: Trustee McDonough moved approval of the Consent Agenda. Trustee Lopez seconded the motion

VOTE: The motion carried unanimously 2-0

4. REPORTS

A. MAYOR'S REPORT

Mayor Abraham reported on the following:

- The Bike Tour of the Rio Grande Valley, will be held and will have 25 - 75 participants and 100 mile routes.
- There will be a Fun Run which will go through the Village.
- The Growers' Market will be held this Saturday.
- Concours du Soleil will be at two residents' homes this weekend, raising money for the community foundation.
- The Village, along with the Town and Country Animal Hospital is offering free chipping for pets. This will take place on October 15th and it will coincide with the Growers' Market.
- The Los Ranchos Art Studio Tour will take place on Nov 5th & 6th at the Agri-Nature Center.
- Casa Rondona will have another event, with Josh Franco showing another artist's work.

B. ADMINISTRATOR'S REPORT

Administrator Ward reported on the following:

- The auditor field work will be done this week and next.
- Watching the Gross Receipts Tax revenue in the retail sector because for the first 3 months of the fiscal year, we are down 77% from the previous year.
- The gas tax situation is fixed and we are now receiving money.
- Focused this last month on 4th Street with the new street sweeper. We repaired bad spots on 4th Street with patch work and we are getting quotes on resurfacing from Schulte down to El Pueblo.
- The fire station is being graded and asphalt will be put in next week and we are hoping to move in the week after. There will be a ribbon-cutting ceremony for the move in.
- The Los Ranchos 4-H Club has 20 families now. They had terrific participation in the Bernalillo County Fair and got a grand champion dairy cow and some grand champion chickens.

C. PLANNER'S REPORT

Planner Seebach reported on the following:

- Working on the development plans and applications for various parties involved.
- Updating the Zone Map as the last update was in 2006, and the new one will be reflective of our current zoning.
- Updating the private/public roads data base, which has not been updated since 1997.
- Creating a quasi survey of whether the roads are gravel or paved. This information will be required for the Middle Rio Grande Environmental Protection Act and the Water Shed Permit.
- Making progress in that the regulations that the EPA is putting out are the same regulations that the Village has in place.
- Continuing to monitor the sewer hookups and we are down to 23 people who

have not responded to the Village at all.

Trustee Homan arrived at 7:25 p.m.

D. LEGAL REPORT

Attorney Chappell reported on the following:

- The Stephen Curtis case regarding the Sewer Ordinance and how we calculate the distance is ambiguous. He suggested an amendment, but the court did not agree with it. He stated that we now have 3 different options.
- A motion for a re-hearing can be filed and see if the Judge will listen. If we don't think we have any serious issues, we can appeal the decision, which may be a good option. The Ordinance can be amended and start the notice process over so there is no ambiguity. The ambiguity is that the definition of a "premises" was overlooked. The distance from the hookup and the distance to the premises. The "premises" is defined as the lot line and the "hookup" is defined by the house.
- He does have CD's that contain the codified Ordinances. The Ordinances have three different documents. One is a codification with changes, deletions and so forth, and the other documents are comments and suggestions from the attorney and the paralegal both of whom put this together.

E. PUBLIC SAFETY REPORT

Public Safety Director Radosevich reported on the following:

- Taft Middle School stated that they will not use the field this fall.
- The Bernalillo County Sheriff's office had 324 calls in the Village. The Fire Department received 55 EMS calls, 6 Fire calls and 5 false alarms.
- Has had issues with speeding, stop signs, Rio Grande and Montano School Crossing, and is working with the City of Albuquerque and the Sheriff's office to resolve some of those issues. A speed board has been put up to try and monitor the activity.
- On 4th Street, The Gas Man is no longer there. It has been demolished.
- Bernalillo County has done away with their Open Burn Ban, and the burn line is now open. The Village still has a Resolution in effect but will follow Bernalillo County's lead at this point, a Resolution will be in place at the next meeting to do away with our ban.

5. FINANCIAL BUSINESS

A. CASH REPORT – AUGUST

Treasurer Haines presented the cash report. She stated that we increased our cash balance by 48,386.07 from the prior month. Our year-to-date is in excess of revenues over expenditures of 24,828.11, so therefore our ending cash balance was 4,881,672.09. She stated that the general obligation bond was paid in the amount of 124,365. An additional item that was not mentioned was a State Grant in the amount of 111,537.29, which was for the fire station.

Trustee Lopez asked if we are over budget for the fire station.

Administrator Ward answered that we lost a few hundred thousand dollars on the grant. We are over by another 200,000 so we're right about 400,000 over the amount of money that is in the grant fund. He anticipates being over by a total of about 130,000 for the project itself.

MOTION: Trustee Homan moved approval of the Cash Report. **Trustee McDonough** seconded the motion.

VOTE: The motion carried unanimously 2-0.

Treasurer Haines stated that the next item is to record in the minutes that the Department of Finance Administration has given approval for the approval of the final budget for fiscal year 2011-2012. This is a requirement of the State regulations.

Mayor Abraham stated that the approval for the final budget has been included and we do have a budget to work off of.

6. PUBLIC HEARINGS AND APPLICATIONS

A. A REQUEST BY SECOND STREET PARTNERS, LLC SCOTT WHITTINGTON, FOR FINAL PRELIMINARY PLAT FOR A MAJOR TWO (2) LOT SUBDIVISION (COMBINATION OF M.R.G.C.D. TRACTS AND LOT LINE ADJUSTMENT) IN THE C-1 ZONE OF THE FOURTH STREET CHARACTER AREA AND CORRIDOR. THE PROPERTY IS LOCATED AT 6133 AND 6135 2ND STREET AND IS LEGALLY KNOWN AS A CERTAIN TRACT OF LAND SITUATED WITHIN PROJECTED SECTION 28, T11N, R3E, N.M.P.M. ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO, BEING TRACTS 74-B-1-B AND 74-B-2-B OF THE M.R.G.C.D. MAP NO. 29, AS SHOWN AND DESIGNATED ON THE RECORDS OF THE BERNALILLO COUNTY CLERK, JUNE 13, 2011. THE PROPERTY CONTAINS 9.978 ACRES MORE OR LESS AND 6134 4TH STREET LEGALLY KNOWN AS LOT B-2 OF REPLAT OF BLOCKS A-2 AND B-2 BOWERS SUBDIVISION, BERNALILLO COUNTY, NEW MEXICO AS SHOWN AND DESIGNATED ON THE RECORDS OF THE BERNALILLO COUNTY CLERK, MAY 7, 1986. THE PROPERTY CONTAINS 3.9674 ACRES MORE OR LESS. S-11-05. DEFERRED FROM THE AUGUST 10, 2011 HEARING.

Attorney Chappell swore in those who will be speaking under items A though D.

Planner Seebach stated that the purpose of this application is to combine the two Rio Grande Conservation District Tracts and to do a lot line adjustment where Sage Canyon built the wall onto the property. She also stated that the plat needs to reflect the roadway and the infrastructure, the easements and the utility infrastructure and all of the notes for the site development plan. She stated that the roadway was in however, but this plat does not have the easement and the infrastructure. She stated that Mr. Dunbar has provided surveys with the infrastructure and the easements and all of the notes, but they did not have time to transfer it to the plat. The subdivision process is set up for preliminary hearings. The Planning and Zoning Commission and the Board of Trustees may make requirements for the plat. The Planning and Zoning Commission forwarded a recommendation for approval

for the final preliminary and the department recommends approval for the final preliminary with the conditions that all of the final easements and everything that matches be put on the plat for final approval.

Stephen Dunbar, Modulus Architects, 2325 San Pedro NE, stated that he is speaking on behalf of his partners regarding the re-plat. He stated that they are requesting approval so that there is an opportunity to clean up and make absolutely certain that the plat reflects all of the items that are required on the site development plan.

Trustee Lopez asked if Mr. Dunbar can tell the Board of Trustees what is actually missing.

Stephen Dunbar responded that if the board will take a look at the plat with its boundary, there is a notation of an easement number 11 which is the water line. On the current plan, it runs east and west through the center of the site. The location and routing of that easement is incorrect in that it runs through the proposed building area. He stated that in order to correct this, the routing should be congruent with the access road routing that is shown on the plat.

Trustee Lopez asked if it would create a financial hardship to delay this one more month until we have this final preliminary plat exactly the way it should be. He also asked if this can be done in a few days.

Stephen Dunbar answered that it can but based on the previous month's hearing, they have a time constraint with the plat relative to the planning approval of the project itself. He stated that both will coincide as far as the approval process is concerned.

Trustee McDonough asked if anything else needs to be corrected other than the utilities easement.

Stephen Dunbar answered that the easement is the only item that needs to be reflected for the water and sanitary sewer line, within the site. The access routing for fire department access is correct relative to the proposed approved development plan.

Trustee McDonough asked if the development plan is not accepted by the board, will the partners still want to move forward with the consolidation of the two lots?

Stephen Dunbar answered yes.

Trustee McDonough asked where the waste water lift station is located.

Scott Whittington from Second Street Partners, LLC., 1675 Tierra del NW, stated that he knew where the private waste water lift station was but that he did not know where the City of Albuquerque waste water lift station was located.

Trustee McDonough stated that the City of Albuquerque is responsible for operating and maintaining their lift station.

Planner Seebach stated that the one on the corner is Montano Well Number 5.

Scott Whittington stated that Planner Seebach is correct. It is actually not a lift station.

That piece of property was going to be a well site. He further stated that it was his understanding after talking to the Bernalillo County Water Authority that has been abandoned and that it will no longer be a well site. It is a vacant piece of property owned by the Water Authority.

Trustee Lopez asked how waste water is handled from the site. He asked if it is a private lift station that pumps into a gravity line, or does it pump to a City lift station?

Fred Arfman 128 Monroe St. NE, stated that the site is serviced by a private lift station which goes from a forced main to a Water Authority manhole that is extended onto the site from Second Street.

Trustee McDonough asked if there is a City operated lift station.

Fred Arfman answered that there is not.

MOTION: Trustee Homan moved approval of the final preliminary plat plan for a major two lot subdivision in the C-1 Zone on the Fourth Street Commercial Character Area in the Corridor with the following **conditions**:

1. The Final Plat shall contain all of the required language to be placed on the plat, i.e. data notes, vicinity map, public utility easement statements, restriction, legend and certifications, etc.
2. All utility systems shall be underground. Exception is the existing PNM overhead line.
3. Future Site Development Plan will include all elements.
4. No Subdivision Improvement Agreement will be necessary prior to the recording of the future site development plans will be required via the SDP for all infrastructure installation.
5. No financial guarantee instrument in the amount of 125% of the estimated infrastructure costs must be submitted as future developer will be responsible for plan implementation.

With the Following **Findings**:

1. The 2020 Master Plan 8.2. Commerce Goal: To revitalize Fourth Street, the Village Center and the Transit District as the Village's major commercial and mixed use centers through both public and private efforts.
2. The 2020 Master Plan 8.2.1 Objectives: Create a business climate in which businesses flourish.
3. 8.2.2 Policy A. Strongly support the business community and use various economic incentives to strengthen local businesses as well as attract new ones.
4. The subdivision meets the requirements of Ordinance 182, Subdivision Ordinance, Section 4 (BB).

5. The subdivision meets the requirements of Ordinance 183, Section 10(A) and (B), C-1 Commercial land area and permissive uses.

Trustee Lopez seconded the motion.

Trustee McDonough made a friendly amendment to **Trustee Homan's** motion and asked to re-word a couple of the conditions to say "The future site development plan will include all elements" and not make it specific to USC Bag. He stated that he thinks we're putting the cart before the horse by having conditions that reference a manufacturing facility. He also asks that it state "No subdivision improvement agreement will be necessary prior to the reporting of the plant as future site development plans will be responsible for all infrastructure insulation." He stated that with a commercial tract, even though we're combining these lots, it is still a commercial tract. He further stated that whatever gets built, will have to come in for a site development plan and at such time those requirements will fall upon the approved site development plan regardless of who they are.

Trustee Homan accepted the friendly amendment.

VOTE: The motion carried unanimously 3-0

B. A REQUEST BY STEPHEN DUNBAR, AGENTS FOR USC BAG MANUFACTURING, LLC FOR FINAL COMMERCIAL SITE DEVELOPMENT PLAN WITH NEW COMMERCIAL CONSTRUCTION IN THE C-1 ZONE OF THE FOURTH STREET CHARACTER AREA AND CORRIDOR. THE PROPERTY IS LOCATED AT 6133 AND 6135 2ND STREET AND IS LEGALLY KNOWN AS A CERTAIN TRACT OF LAND SITUATE WITHIN PROJECTED SECTION 28, T11N, R3E, N.M.P.M. ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO, BEING TRACTS 74-B-1-B AND 74-B-2-B OF THE M.R.G.C.D MAP NO. 29, AS SHOWN AND DESIGNATED ON THE RECORDS OF THE BERNALILLO COUNTY CLERK, JUNE 13, 2011. THE PROPERTY CONTAINS 9.978 ACRES MORE OR LESS. SDP-11-01.

Planner Seebach stated that there are some issues that came up at the last minute that have not been resolved to everyone's satisfaction.

MOTION: **Trustee Lopez** moved to defer this item to the October meeting.
Trustee McDonough seconded the motion.

VOTE: The motion carried unanimously 3-0

Mayor Abraham asked Ms. Schaeffer if she had any comments.

Ms. Schaeffer stated that she is the vice president of the Los Alamos Addition Neighborhood Association. She stated that these lots back up to one of the laterals on Second Street and one of their concerns was that this business would be right in the center of their neighborhood. She wondered if the Village would consider putting it into the center of the Village. She stated that they are a registered historic district and have an Acequia Association. The people that live near the ditch are already having problems with

noise. She stated that on a listing that came from the company they claimed to have 23 employees and that in 10 years time they wanted to add 33 employees. That would mean adding 3.3 jobs per year and she does not feel that the commercial value is that great. Some of the residents from her neighborhood went on a tour of the facility and found it to be nice. She stated that this is 10 acres of land and that the company said they will have 3 trucks per day and then eventually 5 trucks per day coming in and out during business hours. The company has stated that the emissions are harmless, but at the same time they are putting in a half million dollar filter to filter out emissions. She wonders why the company has to have a half million dollar filter if the emissions are harmless. The majority of the neighbors have issues with this company opening in their neighborhood.

Mayor Abraham stated that she will be given the opportunity to address her concerns at the next meeting.

C. A REQUEST BY ARTHUR LUCERO, PERSONAL REPRESENTATIVE FOR A FINAL PRELIMINARY PLAT FOR A MAJOR THREE (3) LOT SUBDIVISION IN THE R-2 ZONE OF THE GUADALUPE TRAIL CHARACTER AREA. THE PROPERTY IS LOCATED AT 1020 ORTEGA ROAD AND IS LEGALLY KNOWN AS A CERTAIN TRACT OF LAND BEING SITUATED WITHIN THE TOWN OF ALAMEDA GRANT, PROJECTED SECTION 16, T11N, R3E, OF THE N.M.P.M. VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO, BEING IDENTIFIED AS TRACT 105-A-2 AS SHOWN ON THE M.R.G.C.D. MAP #24. THE PROPERTY CONTAINS 1.4305 ACRES MORE OR LESS S-11-06.

Planner Seebach stated that the subdivision is to settle the estate of Estella Lucero. The property is in the Middle Rio Grande Conservation District Tract consisting of 1.4305 acres. The Planning and Zoning Department approved a variance for one lot less than the required .5 acres in the R2 Zone. She stated that the property contains a residence and two trailer homes on the property under a Special Use Permit from Bernalillo County. She further stated that because the land use is changing with the subdivision, the Special Use Permit has become void. They have agreed to remove the trailer homes prior to filing the final plat. The sewer and water have been established for the first lot and she believes it has also been established on Lot 3, and she will require a financial guaranty for the sewer stub in for lot 3. She also stated that she will require a grading and drainage plan for lot 2 once it is developed. The Planning and Zoning Commission has forwarded a recommendation for approval to the Board of Trustees for the final preliminary with conditions and findings.

Arthur Lucero, 6804 Avenida La Costa NE, stated that he is the personal representative for his mother's estate and he is seeking approval for the subdivision.

Trustee Lopez asked if this was stated in her will.

Arthur Lucero answered that it was.

MOTION: Trustee McDonough moved to approve the final preliminary plat for a major (3 lot) subdivision in the Guadalupe Trail Character Area with the following **conditions**:

1. The Final Plat shall contain all of the required language to be placed on the plat,

i.e. data notes, vicinity map, public utility easement statements, restriction, legend and certifications, etc.

2. All utility systems shall be underground if the utility company permits.
3. All the requirements of the Albuquerque/Bernalillo County Water Utility Authority shall be met in the installation of the utilities and governing rules and regulations of the authority be adhered to.
4. A grading and drainage plan will be required as lots 2 and 3 are developed.
5. All development shall be carried out in accordance with the applicable state laws and Village ordinances.
6. A Subdivision Improvement Agreement will be necessary prior to the recording of the final plat for the installation of sewer and water infrastructure for lot 2.
7. A financial guarantee instrument in the amount of 125% of the estimated infrastructure costs must be submitted prior to filing of the final plat.
8. The Special Use Permit for the property previously issued by Bernalillo County (CSU-69-21) permitting two trailer homes on the property is hereby revoked.

With the following **findings**:

1. The subdivision meets the 2020 Master Plan 7.1 Residential Goal: The goal is to maintain residential development in keeping with the rural and diverse character of the Village and within Village scale.
2. The subdivision meets The 2020 Master Plan 7.1.2 Objectives: Preserve qualities that reflect the semi-rural character of the Village; Preserve existing low density residential uses appropriate to the Rio Grande, Village West, Guadalupe Trail and Camino Real Character Areas; and Preserve a mix of residential and agricultural characteristics.
3. The subdivision meets the requirements of Ordinance 182, Subdivision Ordinance.
4. The subdivision meets the requirements of Ordinance 183 as amended, Section 8, specific to the R-2 Zone.
5. The commission approved variance V-11-09 allowing for one of the three lots of the subdivision to consist of .4307 acres on August 9, 2011.
6. It is the understanding that approving this application will permit the applicant, in his capacity of personal representative of the estate of Estella Lucero, to divide the land according to Mrs. Lucero's wishes for the benefit of her children.

Trustee Lopez seconded the motion.

VOTE: The motion carried unanimously 2-0.

D. A REQUEST BY TIM TRUJILLO FOR A SPECIAL USE PERMIT FOR AN AUTOMOBILE SALES DEALERSHIP AS REQUIRED BY ORDINANCE 183 SECTION 16(B) (4) IN THE C-1 ZONE OF THE FOURTH STREET COMMERCIAL CHARACTER AREA AND CORRIDOR THE PROPERTY IS LOCATED AT 6820 4TH STREET NW AND IS LEGALLY KNOWN AS TRACT B-1 PLAT OF TRACTS B-1 AND B-2, LA CHAMISAL DEL NORTE SUBDIVISION, BEING A REPLAT OF TRACT B, LA CHAMISAL DEL NORTE SUBDIVISION, VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, BERNAILILLO COUNTY, NEW MEXICO, AS SHOWN IN THE RECORDS OF THE BERNAILILLO COUNTY CLERK ON OCTORBER 22, 1998. THE PROPERTY CONTAINS .3650 ACRES MORE OR LESS. SUP-11-02

Planner Seebach stated that the project is for a small 5-8 vehicle automobile dealership and is to be very low-key. There will be no weekend sales, no after-dark sales and most of the appointments will be done via e-mail. It is a Special Use Permit, Ordinance 183, amended, Section 16 B states that the Board may allow for automobile sales provided that the operator of the business is licensed by the State of New Mexico Division of Motor Vehicle. She stated that he has to have his Special Use Permit approved before he can apply for his State licensing because it has to be Zone certified. She further stated that he does meet all of the requirements for a Special Use Permit. The back portion of the property is where the cars will be stored. There will be one car permitted on the street when they are open and then it will be moved out back after closing or dark and on weekends. It will be a low impact sales dealership and the Planning and Zoning Commission forwards a recommendation for approval to the Board of Trustees.

Trustee McDonough asked if the existing Special Use Permit will be for the entire lot which includes the existing Bridal Shop.

Planner Seebach stated that it has to include the whole lot, even the Budget Bridal Shop. The restrictions for the Special Use Permit will apply only to the dealership.

Trustee McDonough asked how is that distinction made on a single lot that has a Special Use?

Trustee Homan stated that the Special Use will be applied to the business and not the property.

Planner Seebach stated that is an excellent idea to apply the Special Use to the business.

Eliseo Trujillo Jr., stated that he is the owner of the property. He has seven parking spaces in the back of the building and the cars will be parked in the back. The business will be run by appointment only and will not interfere with the Bridal Shop. He has spoken with the owners of the Bridal Shop and they are in agreement with him. He will not park the cars for sale up front.

Trustee Homan stated that most auto dealerships get most of their business through drive by. She asked if Mr. Trujillo plans to do his advertising on the internet.

Eliseo Trujillo stated that it will be on the internet using E-Bay and Craig's List. He stated that they are specialty cars such as classics and antiques.

Attorney Chappell stated that Special Use is not allotted for automobile sales so it includes it whether there is a lot or not.

Administrator Ward stated that there is a State requirement for sales of automobiles that are not personal automobiles so under that definition it would be an automobile sales dealership.

Trustee Homan asked what the limitation would be.

Attorney Chappell stated that he not sure he understands the concern. The Zoning stays the same. There is a Special Use Permit for automobile sales and precludes other uses within the C-1 Zone that do not need a Special Use Permit. He stated he does not see the Special Use as being an exclusive function for the property.

Trustee McDonough asked about the one car parked in the street.

Planner Seebach stated that there is an allowance for one car to be parked in front of the office with a square sign on it that says "Care Auto Sales and careautosales.com". It is only one space and only during business hours.

Trustee McDonough asked if the display area is paved.

Eliseo Trujillo stated that it is and is not going to be a lot activity. He anticipates maybe one or two people at a time.

MOTION: Trustee McDonough moved approval of the Special Use Permit. SUP-11-02 for an automobile sales dealership as required by Ordinance 183, Section 16(B)(4), in the C-1 Zone of the Fourth Street Commercial Character Area and Corridor with the following **conditions:**

1. Hours of operation shall be from 10 a.m. until sundown Monday through Friday with no weekend sales.
2. Automobiles for sale shall be limited to a maximum of eight vehicles. One vehicle may be parked in the front of the building off street for display during operational hours, to be put in the back on weekends and after sundown until 10 a.m. on Monday through Friday.
3. One sign, not to exceed 2 square feet, shall be allowed on display auto.
4. No outdoor lighting shall be allowed in the back area. Any outdoor lighting shall conform to the Dark Skies Ordinance.
5. A sign permit must be obtained from the Village and meet Section 21 Signs.
6. No loud speakers or excessive noise shall be generated by the business.

7. The applicant shall obtain a Dealership license from the State of New Mexico Division of Motor Vehicles.

With the following **findings**:

1. The application meets the requirements of Ordinance 183 as amended, Section 16, Special Use Permit.
2. The use is not allowed for in any other zone.
3. The application is in concert with other 4th Street automotive businesses.
4. The use meets the Master Plan Goals and Objectives:
5. 2020 Master Plan Section 8 Commercial Goal 8.2 The Goal is to vitalize Fourth Street as the Village's major commercial and mixed use centers through both public and private efforts.
6. 8.2.1 Objectives: Create a business climate in which businesses flourish; make the Village a shopping destination; encourage stores of a unique character that harmonize with the scale and nature of the Village.

Trustee Homan seconded the motion.

VOTE: The motion carried unanimously 3-0

7. **OLD BUSINESS**

There was no old business.

8. **NEW BUSINESS**

A. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2011-9-1-ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN (ICIP)

Administrator Ward stated that there is a capital infrastructure process and one of the requirements is that we have one. He stated that he is not hopeful that there will be any capital funding for the next five years and has a short list.

- The 4th Street road improvement, plan is to rebuild 4th Street from Schulte right through the Village. It is a worthwhile project and bumped it to number one as a request item.
- The land acquisition is important. If we are going to acquire a significant amount of land, it will be near the Agri-Nature Center for the remainder of the Anderson property.
- The road safety enhancements, the Village has done some road improvements and

added some enhancements on the drainage areas.

- The law enforcement vehicles, the Village has an agreement with the Sheriff's Department to provide some vehicles for them and if there are available funds, some money will be used for that.
- The Community Center on Schulte and 4th Street, which is our blue building. It has to be brought up to code in order to use that building. The Bernalillo County has expressed an interest in the building for some of their activities.
- Need to replace some of our park and maintenance vehicles, and may want to expand the park at Chavez and Rio Grande to consolidate and make that an entry way for the park.
- Village Hall renovation such as using the section of the Fire Department and making it into a conference room.

Trustee Lopez stated that the ICIP is for the purpose of requesting capital funding. He stated that the ranking may change over time.

Trustee McDonough stated that he understood that vehicles come under the Law Enforcement Grant.

Administrator Ward stated that the vehicle funding can be removed. He stated that this should reflect everyone's thoughts and comments.

Trustee McDonough stated that he does not want to limit land acquisition to the Anderson property and smaller agricultural tracts within the Village. He stated that it is important to maintain it.

Administrator Ward asked if **Trustee McDonough** would like to remove vehicles.

Trustee McDonough stated that he would like to move them back a bit.

MOTION: **Trustee Homan** moved approval of Resolution 2011-9-1 with the modifications discussed. **Trustee McDonough** seconded the motion.

ROLL CALL VOTE: **Trustee McDonough**-aye; **Trustee Homan**-aye; **Trustee Lopez**- aye.

VOTE: The motion carried unanimously 3-0

9. TRUSTEES INFORMAL DISCUSSION

Trustee Lopez stated that there is now a new Bernalillo County Manager and asked if we have met with that person and if we are starting to develop a relationship.

Mayor Abraham answered yes, and that there is a lunch scheduled for next Tuesday.

Trustee Homan stated that one of the items coming out of New Mexico Municipal League's Emergency Preparedness section is the opportunity to see some of the other municipality's full-blown plans for emergencies. She stated that she received an electronic copy of the Los Alamos Plan and that she will forward a copy to the Trustees.

Trustee Lopez stated that the gentleman from Homeland Security thought that the Village's Emergency Plan was very good.

Trustee McDonough thanked **Trustee Homan** for nominating him to the Municipal League Board.

Administrator Ward stated that he is now a board member for the Managers Association.

10. ADJOURNMENT

The meeting adjourned at 8:37 p.m.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque this ___ day of _____, 2011.

ATTEST:

Annabelle Silvas, Village Clerk