



**VILLAGE OF LOS RANCHOS DE ALBUQUERQUE  
REQUEST FOR PUBLIC RECORDS**

To: Annabelle Silvas, Village Clerk  
 RECORDS CUSTODIAN  
 Village of Los Ranchos de Albuquerque  
 6718 Rio Grande Blvd. N.W.  
 Los Ranchos de Albuquerque, NM 87107

Name of Requester	
Address	
City/State/Zip	
Telephone	

I request: To Inspect  Copy  the following record(s)  
*Please list records with reasonable particularity*

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

I agree that I must pay any fees in advance. Should the cost exceed \_\_\_\_\_, please call me to discuss my request.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Number of Pages:		Copying Cost	
Method of Delivery:		Receipt No.:	
Received By:		Date:	

\* .25 cents per page (8 ½ x 11)  
 \* \$1.00 (11 x 17)

